



Three Way Calls (version 1.2)

Adding others to calls.

These methods can be used to add a remote family member, interpreter or clinician to a Near Me call.

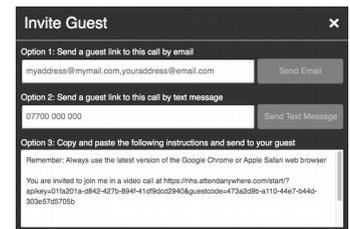
There are two ways to add third participants to a call.

1. Inviting other participants while in a call with a patient

While in a call, select the Invite button from the menu at the bottom of your call screen (wiggle your mouse if no buttons are visible).



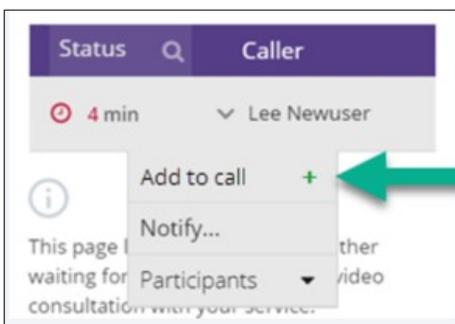
This enables the you to send a link to the consultation via email or text message.



2. Adding multiple participants from a waiting area call queue to the same call

This is for when all participants have been provided the link for the waiting area in advance and asked to enter as a patient. This is easier if you are using a PC with twin monitors where you can drag the call screen to a different monitor than your call queue.

Select the initial patient from the waiting area and join the video call as normal. (If you have a twin-monitor PC, drag that call screen to another monitor.) Then return to the call queue and select the additional participant.



[If you have a single screen system, to return to the call queue from the call screen, hover over the Chrome icon on the menu bar at the bottom of the screen and then click on the waiting room window that appears - the ongoing video call remains in a separate window.]

Once returned to your call queue, select the participant you want to add, click and select "Add to call", a confirmation message displays, click Yes, the selected caller is added to your ongoing call.

Clinicians should consider which option works best: option 1 is more flexible during an appointment, but option 2 may be easier for scheduled appointments with planned multiple participants.